CS101 updated VU Final term Past Paper Last 5 Year
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Questions:

1. **In MS Word's Review Ribbon, what does the "Accept" button in the Changes group do?**

   Answer: The "Accept" button in the Changes group of MS Word's Review Ribbon accepts the current change and moves to the next proposed change. The drop-down options include "Accept and Move to Next," "Accept Change," "Accept all Changes Shown," and "Accept all Changes in Document."

2. **Explain the purpose of the "Compare" group in MS Word's Review Ribbon.**

   Answer: The "Compare" group in MS Word's Review Ribbon allows users to compare two versions of the same document. The drop-down options include "Compare" and "Combine." The "Compare" command displays the "Compare Documents" dialog box, facilitating a side-by-side analysis of document versions.

3. **What does the "Read Mode" in the View Ribbon of MS Word do?**

   Answer: In the View Ribbon of MS Word, the "Read Mode" maximizes the Word window on the screen and removes toolbars to provide an uncluttered interface for easy reading. It enhances the reading experience by eliminating distractions from toolbars and other elements.

4. **In MS PowerPoint's Home Ribbon, what does the "Slides" group's "Layout" drop-down offer?**

   Answer: In MS PowerPoint's Home Ribbon, the "Slides" group's "Layout" drop-down provides options such as "Title Slide" and "Title and Content." Users can choose different layouts for their slides, including a title slide or a title with content, to customize the appearance of their presentation slides.